

## Worship Leader Guidelines

**Pray** - with your team and the pastor before the services and at practices. Share Scripture and any devotional thoughts as well.

**Standing** - Be sensitive to not have people stand too long.

**Music Selection** - Be sensitive to worship styles in music selection – we seek to have a variety of contemporary and traditional worship music.

Pick hymns **and** choruses in your selection. On occasion it will be okay to do just hymns or just choruses but we should seek to have both.

Make your song selection prayerfully with the goal to magnify Christ in worship. If you wish to align your song selection with the theme/topic of the sermon, please contact the Pastor who is preaching.

Seek to vary the songs that you do and try to get away from repeating the same songs too often, however, we shouldn't be teaching the congregation more than one new song on a Sunday.

Get the print music for your people well before the practice so that you aren't wasting people's time running around during the practice getting music (unless you find the keys are not correct).

Make sure the master copies of the print music are put back into the music filing cabinet in office.

**Arrange Practices & Warm Up Times** – schedule at least 1 practice before Sunday morning and a Warm-Up on Sunday Morning. Contact the Sound Man and have them come to the practice and Warm-Up.

**Time** - Be sensitive to time constraints so that you don't go too long with the worship. The Worship Director will give time amounts on each Order of Service.

**Service Responsibilities** – seek to minimize "dead spots" in the service. Use different members of the praise team to handle most of the service components:

**Offertory** – Unless otherwise notified, the Worship Team is responsible to provide music during the taking of the offering.

**Communion** – If your team is on deck communicate with the Pastor whether he would like you to handle the music for that. It would often involve a few choruses or hymns (either sung or just instrumental).

### **PowerPoint & Song Order:**

**Song Selection** – submit your songs to the PowerPoint presenter by Thursday or Friday of the week you are scheduled so they have time to prepare the slides.

There will be a general

**Order of Service** sent out from the office during the week with details as to who is doing what during the entire service. If you have any questions please contact the Sr. Pastor.

**Components of Worship Package** – if you have Scripture readings or anything extra incorporated into your worship package, be sure to communicate to your team members the details of who is doing what and also your song orders.

**Develop Leaders** – as a leader you need to encourage others on your team to look after the different components of the service. It would be good if you asked them different people on the team to plan worship. Walk through it with them and let them know what is expected and the guidelines as well as how to plan worship.